



Certification Council for
Professional Dog Trainers®

Testing Date Transfer

Purpose

The purpose of this policy is to describe the procedures and cost for a candidate to change their testing date for CCPDT examinations to the next testing window.

Policy

Once a candidate has submitted a CCPDT exam application and the required fee(s), the fee(s) is non-refundable. However, a candidate may transfer to either of the next two testing periods by submitting a transfer application and paying the transfer fee which is approved by the Board of Directors to be no less than the fee payable by the CCPDT to the testing company.

Transfer applications must be received according to the application deadlines and fees for the new testing period. Transfer candidates must meet the eligibility criteria of their exam at the time of the transfer application submission.

A candidate may only transfer once and only to one of the two next regularly scheduled testing periods. Transfers to any later testing periods will not be approved.

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