



Examination Items

Purpose

The purpose of this policy is to ensure that the Certification Council for Professional Dog Trainers examinations are valid, reliable, and fair.

Policy

The Certification Council for Professional Dog Trainers (CCPDT) is committed to maintaining the services of trained testing professionals and psychometricians to monitor the testing program to ensure that the examinations are based on the highest quality of security and test development procedures. Development and administration of CCPDT's examinations shall be performed with rigorous attention to the security of the examinations. The CCPDT shall ensure that all competencies are assessed in a reliable manner and that the validity of the examination is preserved.

The CCPDT shall endeavor to develop assessment tools which are free from bias due to characteristics that have no bearing on the competencies being measured. The CCPDT shall strive to ensure that such characteristics as gender, ethnicity, race, socioeconomic status, age, and any other concerns unrelated to ability to meet the required competencies will not create differences in candidate scores.

The CCPDT shall administer its certification program in accordance with standards established by the National Council on Measurement in Education, the American Educational Research Association, the American Psychological Association, the US Equal Employment Opportunity Commission, and with full consideration of the Civil Rights Act of 1964 and the Americans with Disabilities Act. The CCPDT shall monitor its examinations to be in compliance with the *Standards for Educational and Psychological Testing* or any Federal requirements. CCPDT will further abide by the standards promulgated by the National Commission for Certifying Agencies (NCCA) of the Institute for Credentialing Excellence (ICE).